

REQUEST FOR CRIMINAL RECORD CHECK (DPSQA)

State Criminal Record Check Only:

1. This form must be complete, signed, and notarized.
2. \$22.00 will be paid to the Arkansas State Police at <https://www.ark.org/criminal/index.php>. If you do not have an account with INA, this fee is \$25.00
3. This form **must** be uploaded onto the above website with the background check request.

State Criminal & National Criminal Record Check:

1. This form must be complete, signed, and notarized.
2. \$36.25 will be paid to the Arkansas State Police at <https://www.ark.org/criminal/index.php>. If you do not have an account with INA, this fee is \$38.25.
3. This option shall only be used if the Applicant has not been a resident of Arkansas for the five (5) years prior to their application.
4. This form **must** be uploaded onto the above website with the background check request.

Name of person to be checked:				
	Last Name	First Name	Middle Name	
Current address				
	Street	City	State	ZIP Code
	Maiden Name	Aliases	Date of Birth (month/day/year)	Telephone
	Social Security Number	Race	Sex (M/F)	Driver's License Number
	State of Issuance			
	Eye Color	Hair Color	Height	Weight
State of Birth			Country of Citizenship	

The person listed above has lived continuously in the state of Arkansas for the last five (5) years: Yes No
If "No" the applicant will be required to submit to a national background check using fingerprinting.

I attest, I am applying for a Position with a: (Select One)

- CES Waiver Provider
- Community Support Systems Provider
- Adult Developmental Day Treatment Provider
- First Connections Provider not working in a licensed day care or EIDT center
- Other (Description) _____

and this request is for employment purposes only. Initials:

Job Title:

The person listed above must list all past felony or misdemeanor charges for which they were found guilty or to which they pled guilty or nolo contendere:

Date of charge	Location	Description of charge	Sentence/Disposition
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

